

report

meeting	NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY	
	COMMUNITY SAFETY COMMITTEE	
date	21 July 2006	agenda item number

REPORT OF THE CHIEF FIRE OFFICER

COMMUNITY SAFETY COMMITTEE 2006-07 BUSINESS PLAN

1. PURPOSE OF REPORT

The purpose of this report is to highlight the Community Safety Committee 2006-07 Business Plan.

2. BACKGROUND

New governance arrangements are now in place. The Committee is required to formulate a Business Plan which highlights high level activity for which the Committee has ownership. The Business Plan, following acceptance, will be forwarded to the Policy and Strategy Committee for information.

3. REPORT

The Business Plan sets out achievable high level goals which, to a large extent, the Fire & Rescue Authority are aware of. The Business Plan cannot therefore be seen in isolation as there is considerable overlap between it and other corporate strategy documentation. It is intended to outline business activity for which the Committee can oversee and direct improvement.

4. FINANCIAL IMPLICATIONS

There are no financial implications arising from this report .

5. PERSONNEL IMPLICATIONS

Redirecting Human Resources to meet the demands of the Business Plan will be administered by Safety Services in consultation with relevant departments.

6. EQUALITY IMPACT ASSESSMENT

An initial impact assessment has revealed that no specific equalities issues are associated with this report.

7. RISK MANAGEMENT IMPLICATIONS

Risks associated with non delivery of the Business Plan are to be held and monitored upon relevant risk registers.

8. RECOMMENDATIONS

That the Community Safety Committee accept the Business Plan and monitor progress via reports and questions at quarterly meetings.

9. BACKGROUND PAPERS FOR INSPECTION

None.

Paul Woods
CHIEF FIRE OFFICER

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Community Safety Committee

**Business Plan
2006-07**

Name of Project:

Local Area Agreements

Development Aim:

Fully embed LAA outcomes/objectives into Service to enhance Community Safety through Partnership.

Key Areas of Success/Milestones:

- Review LAA's and highlight methodology
- Integrate objectives in Community Safety Strategy
- Highlight measurement opportunities and integrate with existing programmes
 - Consult stakeholders regarding approach and monitor progress.

Name of Project:

Shift Change Implementation

Development Aim:

Prepare and then embed new working arrangements into Wholetime stations

Key Success Areas/Milestones:

Prepare for transition from current to new arrangements.

Work includes: Recording attendance systems
 Work routine modifications
 District expectations and targeting

- Development of impact measurement tools
- Evaluate demand led mobilising impacts on attendance
 - Monitor group and cluster requirements
- Measure and evaluate effectiveness of released resources

Name of Project:

Assess Effectiveness of Current Proactive Risk Reduction Programmes

Development Aim:

Review and measure effectiveness of all proactive risk control measures and initiatives.

Key Areas of Success:

- Measurement tools of programmes to be developed
 - Validate approach and evaluate outcomes
- Review and modify programmes as necessary
 - Consult stakeholders and Partners.

Name of Project:

Development of Workforce Interface with Service Delivery

Development Aim:

Fully engage existing and future workforce and develop diversity and common understanding of organisational priorities

Key Areas of Success:

- Increased Employer/Employee co-operation and co-ordination.
- Reduction in adverse claims around adverse workplace behaviour.
 - Improved relations with Representative Bodies.

Name of Project:

Competent Workforce Framework

Development Aim:

To develop and sustain a competent workforce which matches skills and understanding with National Occupational Standards (N.O.S.)

Key Areas of Success/Milestones:

- Develop framework
 - Implement across station based staff as a first tranche
- Gather appropriate evidence in respect of N.O.S. requirements
 - Sample verify and validate

Embed into day to day requirements i.e. acquisition, application and maintenance of skills

Name of Project:

Operational Assurance

Development Aim:

Prepare fully for forthcoming C.P.A. inspection regarding Operational Assurance

Key Areas of Success/Milestones:

- Prepare self assessment documentation as in accordance with agreed methodology
 - Identify gaps in requirements
 - Undertake exercise and produce proposals to fill gaps
 - Prepare for assessment

Project Name:

Regulatory Reform Order

Development Aim:

Prepare fully for transition of statutory obligations prior to inception of RRO

Keys Areas of Success/Milestones:

- Evaluate National Guidance
 - Amend policy
- Implement risk based approach to identify priorities
 - Undergo programme of inspections etc
 - Consult stakeholders regarding approach